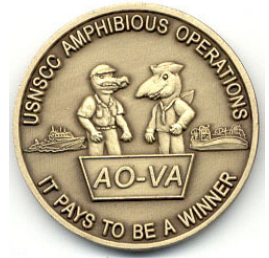




USNSCC AMPHIBIOUS OPERATIONS TRAINING COMMAND PHIBOPS



PHIBOPS Application Packet Cover Sheet (Participant Applicant)

The checklist below is provided to ensure all required paperwork is complete and current. As each item is completed, it should be checked off in the box marked “Done”. Once completed, this form should be added to the Applicant’s packet.

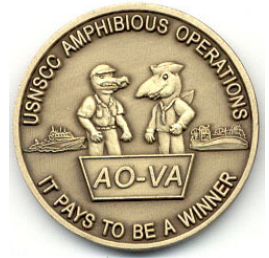
When all items are complete, forms are signed, and all boxes marked “Done,” the Applicant as well as the NSCC Officer or Instructor responsible for mailing the packet will sign to signify all of the elements of the application packet have been completed. They will then arrange the packet in the order shown below and mail the ENTIRE packet to the COTC.

Applicants, parents and home unit officers are strongly cautioned that all of the items on the checklist below are to be **SENT AT THE SAME TIME**. If the selection board receives an incomplete packet, or a packet with the wrong paperwork, that applicant will be notified of the problem and given a deadline as to when their paperwork **MUST** be in. During this time, the Applicant’s packet will be set aside and the application review process will continue with the next packet received. If the Applicant misses the deadline, the entire Application Packet will be discarded and the deposit will be returned to the applicant. If this happens, the Applicant will be required to produce a new Application Packet and reapply for a billet.

Please remember, a completed and submitted application packet does **NOT** guarantee a slot at PHIBOPS. Once the application packet is received by the COTC, the PHIBOPS Participant Selection Board will meet and review each application packet. The Selection Board will notify the Webmaster of those applicants selected for a billet at PHIBOPS, and the webmaster will post names and home units on the Participant Selectee page on the website, www.phibops.org. If your name does not appear on the Participant Selectee list within two (2) weeks of your application packet being mailed, and a member of the PHIBOPS staff has not contacted you, then you should contact the PHIBOPS Detailer via email. That email address is Detailer@phibops.org.



USNSCC AMPHIBIOUS OPERATIONS TRAINING COMMAND PHIBOPS



	Item	Form Number	Notes	Initials	Done
1	PHIBOPS Application Checklist	PHIBOPS 015	All Hands		
2	Request for Training Authority	NSCTNG 001	Cadets Only		
	Request for Training Authority	NSCTNG 002	Midshipmen only		
3	PHIBOPS Application Form	PHIBOPS 001	All Hands		
4	AOVA Rules and Regulations	PHIBOPS 002	All Hands		
5	Applicant Evaluation Form	PHIBOPS 003	All Hands		
6	Copy of NSCC ID Card		Current through training dates.		
7	Proof of current Rate/Rank	NSCADM 009 or NSC 19A			
8	Deposit – made out to USNSCC		Cashier's Check, Money Order or Traveler's Check only		
9	Essay		No less than 100 words.		

Certifications

I certify that all of the required forms and items are in the attached application packet. I further certify the forms are complete and correct.

Printed Name and Rate/Rank of Applicant

Signature of Applicant

Printed Name and Rank of Commanding Officer or Designated Representative

Signature of Commanding Officer or Designated Representative

Date